

Cavalier City Council

December 7, 2020

7:00 PM

Roll Call: Mayor Hinkle, council members Cluchie, Beard, Vaughn, Stevenson, Berry, Carpenter

Absent: None

Mayor Hinkle declared a quorum.

Guests: Auditor Truver, OM Walton, COP Osvold, City Attorney Fleming, Donovan Voeller, Meredith Quinn, Rec Director Krieg

Mayor Hinkle requested a roll call; with 6 members present a quorum was declared.

Amendments to The Agenda

Caldwell pay request #5, storefront improvement grant application, and AMKO documents

Approve Minutes

Motion made to approve the regular meeting minutes from November 2, 2020. M/S/P- Vaughn, Cluchie; 6:0 mc.

Approve Bills & Financials

Motion made to approve the payment of all City and CMU bills and financials as submitted for November 2020. M/S/P – Beard, Carpenter; 6:0, mc.

Applications for Gaming/Raffle Permits

Motion made to approve gaming permit for Pembina County Sportsman Club. M/S/P – Berry, Beard; 6:0, mc.

Storefront Improvement Grant Application

Motion made to approve storefront improvement grant application for Corky & Sharon Heidler at the Rendezvous Region Trading Post in the amount of \$3,000. M/S/P – Cluchie, Beard; 5:1, mc.

Water Tower- Donovan Voeller

Donovan presented Caldwell pay request #5 and recommended payment. Motion made to pay Caldwell pay request #5 for the amount of \$94,640.82. RCV M/S/P – Vaughn, Cluchie; 6:0, mc. Donovan presented an invoice from AE2S for the water tower. Discussion on additional expenses incurred due to Witzel's work. Motion made to approve payment of AE2S invoice in the amount of \$14,440.55. RCV M/S/P – Stevenson, Carpenter; 6:0, mc.

Reservoir- Meredith Quinn

Meredith updated the council on the final design for the GSR; it should be presented at the January meeting. Meredith updated the council on the SRF loan and presented an invoice from AE2S. Motion made to approve AE2S invoice in the amount of \$17,854.65. RCV M/S/P – Berry, Stevenson; 6:0, mc.

Water Main- Donovan Voeller

Discussion on customer concern; the council encourages her to discuss the concern with Witzel.

Rec Report

Rec Director Krieg updated the council on tumbling and new equipment purchases.

Library Report

Attorney Fleming updated the council regarding the county library proposal. Auditor Truver explained the calculations used.

PD Report

Officer Gjovik will be patrolling without supervision starting on Monday. COP Osvold discussed vandalism that occurred at the auditorium.

Attorney Report

Attorney Fleming updated the council on the Quam. The Pipe Detectives report was inconclusive. Discussion on what steps to take next. Council directed Rob to move forward with addressing the bond holder. Attorney Fleming updated the council on the cemetery road easement. He was directed to continue at his discretion. The Oak St expansion easement was sent to Ms. McKechnie for review. Discussion on her intention to develop the land. Attorney Fleming discussed the Bernhoft land agreement. Councilman Beard discussed options for using the land. Discussion tabled until January.

1st Reading

6.0201(1)

“Accessory Use of Building” is a subordinate use or building customarily incident to and located on the same lot with the main use or building. A shipping container shall not be considered an accessory structure and therefore shall not be utilized as such for periods in excess of 60 days, without council approval in any residential zone.

6.0605(5)

Any other accessory use customarily incident to a use authorized in a residential district, except as specifically prohibited in Section 6.0201 of this Article.

Motion made to approve the first reading of 6.0201 and 6.0605. RCV M/S/P – Berry, Stevenson; 4:2, mc (N: Cluchie, Carpenter).

Administrative Reports

Attorney Fleming presented resolution 2020-11 which authorizes the assignment of paying agent and bond registrar designation to AMKO Bond Services. Motion made to approve resolution 2020-11. M/S/P – Vaughn, Beard; 6:0, mc. Motion made to approve the filing assistance services agreement from AMKO. M/S/P – Cluchie, Vaughn; 6:0, mc. Auditor Truver presented the Cavalier development outline. Discussion on special projects fund and growth fund. Auditor Truver will create guidelines and applications for the proposed grants for next meeting. Auditor Truver presented the interfund transfer schedule. Motion made to approve transfers as presented with the exception of putting \$50,000 in the growth fund and \$200,000 in special projects. RCV M/S/P – Vaughn, Carpenter; 6:0, mc. Auditor Truver presented the liquor license applications. Motion made to approve the liquor license applications for 2021. M/S/P – Stevenson, Vaughn; 6:0, mc. Auditor Truver presented the proposed CMU budget for 2021. Motion made to accept the CMU budget as presented for 2021. RCV M/S/P – Vaughn, Beard; 6:0, mc. Auditor Truver presented a draft CRF disbursement. Auditor Truver presented the council with the financial information for Pitney Bowes. Motion made to no longer appropriate funds for the use of a Pitney Bowes postage machine ending with the 2020 budget. M/S/P – Vaughn, Stevenson; 6:0, mc. Auditor Truver discussed the Energy Conservation Grant available through the state that will reduce the cost of upgrading city buildings to LED lighting. The council tabled the strategic planning discussion. Auditor Truver and OM Walton were directed to work with PC Emergency Management to update the presented plan. Auditor Truver updated the council on the progress with AP Solutions.

Mayor & Council Comments

Councilman Cluchie commented that E Main is rough where Witzel dug. Councilman Vaughn inquired about the ownership of the land between the Kemps and the park. He also asked about the status of the ordinances. Auditor Truver and the office team are still reviewing them. Councilman Berry applauded the work of the team for installing the Christmas lights and decorations. Mayor Hinkle thanked the entire team for their hard work.

Adjournment

Motion to adjourn 9:07 PM Cluchie, Berry

Approved By:

Lacey Hinkle, Mayor

Attested To:

Kelli Truver, City Auditor