

# **Cavalier City Council**

## **November 2, 2020**

### **7:00 PM**

**Roll Call:** Mayor Hinkle, council members Vaughn, Stevenson, Berry, Carpenter

**Absent:** Beard, Cluchie

Mayor Hinkle declared a quorum.

**Guests:** Auditor Truver, COP Osvold, City Attorney Fleming, Donovan Voeller, Meredith Quinn, Rec Director Krieg, Library Director Ratchenski, Rachel Morrison, Knute Gjovik, Kyle Gagner

Mayor Hinkle requested a roll call; with 4 members present a quorum was declared.

#### **Amendments to The Agenda**

Witzel pay request #3 and employee Christmas gifts

#### **Approve Minutes**

Motion made to approve the regular meeting minutes from October 5, 2020. M/S/P- Berry, Stevenson; 4:0 mc.

#### **Approve Bills & Financials**

Motion made to approve the payment of all City and CMU bills and financials as submitted for October 2020. M/S/P – Carpenter, Stevenson; 4:0, mc.

#### **Applications for Gaming/Raffle Permits**

Motion made to amend gaming permit for Pembina County Backpack Program. M/S/P – Berry, Carpenter; 4:0, mc.

#### **Water Tower- Donovan Voeller**

Donovan presented resolution 2020-10 to allow Kelli Truver to sign documents for the SRF. Motion made to approve resolution 2020-10. M/S/P – Stevenson, Carpenter; 4:0, mc. Auditor Truver presented an invoice from AE2S for the water tower. Motion made to approve payment of AE2S invoice in the amount of \$8,158.10. M/S/P Carpenter, Berry; 4:0, mc. Donovan update the council on Caldwell's progress. Caldwell completed the control building inside the tower. Discussion on the completion timeframe continues.

#### **Water Main- Donovan Voeller**

Donovan presented Witzel pay request #3. Discussion on unanticipated cost increases: 10" main adds \$31,000 to the project and 6 additional services needed to be hooked up. Witzel still has 1

block that has not passed a pressure test. Motion to approve Witzel pay request #3 in the amount of \$264,308.28. RCV M/S/P – Vaughn, Carpenter; 4:0, mc. Allen Anderson submitted an insurance claim for the damaged appliances discussed at last month's meeting. Discussion on concerns brought forward by Doreen Gunlogson including her damaged chandelier and installation of a quarter turn valve. Attorney Fleming contacted NDIRF and Farmer's Union regarding Allen Anderson's insurance claim. They were given Witzel's contact information and will conduct their own investigation.

### **Reservoir- Meredith Quinn**

Donovan and Meredith updated the council on the submission of the loan application for the GSR. Motion made to approve AE2S invoice in the amount of \$24,153.54. RCV M/S/P – Berry, Vaughn; 4:0, mc. Donovan updated the council on the status of the Operation Prairie Dog funds. The city should receive \$125,000 by the end of the year to use for the GSR.

### **Cavlandic Trail**

Kyle Gagner and Rachel Morrison updated the council on the status of the Cavlandic Trail. They asked the council if they could receive \$20,000 (2021 and 2022 payments) and the remaining pledged money on schedule. Motion made to approve the updated payment schedule for the Cavlandic Trail. M/S/P – Stevenson, Berry; 4:0, mc. Mayor Hinkle spoke of the Johnson Addition bike path. Discussion on grants and funding opportunities including NDSTREET. The council encouraged the Cavlandic Trail to update the Johnson Addition bike path.

### **Rec Report**

Motion made to approve Kevin Ault to the rec committee. M/S/P – Vaughn, Berry; 4:0, mc. The Halloween scavenger hunt had 210 participants. Rec has added monthly art classes for kids and junior bowling. They intend to buy new tumbling equipment with the fundraised dollars from last season. Vaughn will drive the zamboni in the Santa Parade. Rec Director Krieg will advertise for the open seasonal hire positions available. Rec Director Krieg presented Recdesk as a solution to programming for the rec department. Motion made to approve the purchase of Recdesk. M/S/P – Stevenson, Vaughn; 4:0, mc.

### **Library Report**

Motion made to approve new hire Deb Johnson as the circulation clerk. M/S/P – Berry, Stevenson; 4:0, mc.

### **PD Report**

Motion made to approve new hire Knute Gjovik. M/S/P – Carpenter, Stevenson; 4:0, mc. The PD was awarded the Enbridge grant in the amount of \$7,500.

### **Attorney Report**

Attorney Fleming updated the council on the snag and clear project. Discussion on the drain tile at the Pines. Motion made to approve the scoping of the drain tiles at the Pines. M/S/P – Berry, Stevenson; 4:0, mc. Attorney Fleming presented a county library service agreement. Motion made to accept the county library service agreement as presented by Attorney Fleming. M/S/P – Stevenson, Carpenter; 4:0, mc. Cemetery road to be surveyed this week. The Bernhoft land lease is tabled until December.

### **Administrative Reports**

Auditor Truver presented the council with a building permit application for Wikus Van Den Berg with dimensions. Discussion on storage containers. Motion made to limit storage containers to 90-day use in residential zones without council approval. M/S/P – Berry, Vaughn; 4:0, mc. Discussion on CDBG dollars noting that it is not cost effective for the city to apply at this time. Auditor Truver presented the MRES renewable energy option for the CMU. Motion made to continue as 100% renewable for 2021. M/S/P – Carpenter, Stevenson; 3:1, mc. Auditor Truver presented the Cavalier development outline. Discussion on outline and financing. Auditor Truver presented the Pembina County Self-help program. The proceeds of this grant will be dedicated to the seasonal projects that were completed this year including new flags for the monument and flowers and Christmas decorations on main street totaling \$4,513. Motion made to apply for the Pembina County self-help program. M/S/P – Berry, Vaughn; 4:0, mc. Motion made to approve Arbor Day Proclamation. M/S/P – Vaughn, Stevenson; 4:0, mc. Auditor Truver asked the council if the city office could be closed the Friday after Thanksgiving. Motion made to give the employees the same Christmas gifts as last year. M/S/P – Vaughn, Berry; 4:0, mc.

### **Mayor & Council Comments**

None.

### **Adjournment**

Motion to adjourn 9:08 PM Vaughn, Berry

**APPROVED BY:**

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**Lacey Hinkle, Mayor**

**ATTESTED TO:**

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**Kelli Truver, City Auditor**