

Energy Efficiency Grant Guidelines

Boosting energy efficiency for local businesses

A. Purpose

1. To support small business in reducing their electric energy expense
2. To help local businesses operate more energy efficiently

B. Goals

1. To positively impact the CMU through energy efficiency
2. To assist businesses in reducing energy cost

C. Overview

1. Matching grant of up to \$500, but no more than 50% of the cost of the project
 - i. The match cannot come from another grant
 - ii. This grant will be paid on the remaining balance after other applicable grants
2. Cavalier city council determines grant awardees by a majority vote
3. Applicants must have a valid ND sales and use tax permit, if applicable
4. Applicants must be either commercial property owners or tenants of a commercial property
 - i. If an applicant is a commercial property tenant, there must be at least two years remaining on the lease
 - ii. Consent must be obtained from the property owner
5. Proof of property ownership or lease terms may be required in order to process the grant application
6. Disbursement of grant award will occur after the approved project is completed and all applicable receipts are submitted
7. All receipts must be submitted within one (1) year of the application being approved
8. Approved updates must be maintained for at least one (1) year or the grant dollars may be recalled
9. A business and/or property owner can receive the grant once every three (3) years with a maximum lifetime award of \$1,500
 - i. If the property or business is sold or rented, the new proprietor is fully eligible for the grant with the lifetime award being reset
10. Purchases shall not be made prior to application approval
11. Purchases must be made in Cavalier unless prior authorization is received
12. Projects must be an energy efficiency retrofit or upgrade to a business located in Cavalier
13. Projects need to have a combined payback period of 10 years or less for the total cost of the project
14. Projects must save energy and the city reserves the right to review all energy savings calculations
15. Sales tax dollars are not reimbursable

D. Eligible purchases include but are not limited to

1. Installation of insulation
2. Installation of efficient lighting
3. Heating, venting, and air conditioning (HVAC) upgrades
4. Weather sealing
5. Replacement of windows and doors