

Cavalier City Council

April 5, 2021

7:03 PM

Roll Call: Mayor Hinkle, council members Cluchie, Beard, Vaughn, Carpenter

Absent: Stevenson, Berry

Guests: Auditor Truver, OM Walton, COP Osvold, Attorney Fleming, Kris Falk, Kyle Gagner, David Hartz, Robin Hartz, Donovan Voeller, Meredith Quinn, Janae Heuchert, Rec Director Krieg

Mayor Hinkle requested a roll call; with 4 members present a quorum was declared.

Amendments to the Agenda

Bernhoft land lease, two renaissance zone applications, water tower/GSR bond resolution, municipal judge.

Approve Minutes

Motion made to approve the regular meeting minutes from March 1, 2021 after the addition of the motion to provide funds for the Cavalier Motorcycle Ride-in. M/S/P- Vaughn, Beard; 4:0 mc.

Approve Bills & Financials

Motion made to approve the payment of all City and CMU bills and financials as submitted for March 2021. M/S/P – Beard, Carpenter; 4:0, mc.

Water Tower & Water Main- Donovan Voeller

Donovan updated the council on Witzel; they should be mobilizing late April to work on the leak. Curb and gutter should start in late May, and Stratta should begin paving in Late June or early July. Discussion on who pays for Witzel to continue to work to find the leak. The water tower contractor indicated they intended to charge the city the cost of a second mobilization of the water tower painters.

Reservoir- Meredith Quinn

Donovan presented an invoice from AE2S for ground storage reservoir. Motion made to approve payment of AE2S invoice in the amount of \$6,946.15 with funds coming from special projects. RCV M/S/P – Carpenter, Vaughn; 4:0, mc. Meredith presented an engineering contract. Motion made to approve the engineering contract as presented in the amount of \$170,000. RCV M/S/P – Vaughn, Carpenter; 4:0, mc. Auditor Truver presented an updated bond resolution for the water tower and GSR. Motion made to approve the bond resolution. RCV M/S/P – Vaughn, Beard; 4:0, mc.

Off the Charts

Kyle Gagner requested funding for Off the Charts music festival. Motion made to approve \$5,000 for Off the Charts with \$2,500 coming from the lodging tax fund and \$2,500 coming from the growth fund and to increase the Motorcycle Ride-in funding to \$5,000 with \$2,500

coming from the lodging tax fund and \$2,500 coming from the growth fund. M/S/P – Vaughn, Beard; 4:0, mc.

Levi's Hope

Kyle Gagner requested funding for Levi's Hope 5K. Discussion on road closure. Motion made to approve \$1,000 from the lodging tax fund for Levi's Hope. M/S/P – Cluchie, Carpenter; 4:0, mc.

Country Club Request

Kris Falk and Janae Heuchert updated the council on the insurance issues they are having with the grilling area at the Cavalier Country Club and requested financial support. Discussion on raising dues, seeking donations, and changing insurance companies. Motion made to approve \$7,500 from the growth fund for the Cavalier Country Club. M/S/P – Cluchie, Vaughn; 4:0, mc.

Renaissance Zone

Motion made to approve the proposed updates to the renaissance zone including the development plan. M/S/P – Vaughn, Cluchie; 4:0, mc. Discussion on current applications. Motion made approve the Renaissance Zone applications for Katie Thorlakson and Bradley Bowman, Anthony and Alyssa Askew, Kip Jonasson, and Cindy Moe. M/S/P – Vaughn, Cluchie; 4:0, mc.

Liquor License

Auditor Truver presented the council with a change of name request for a liquor license. Motion made approve the owner name change for The Back Alley's liquor license to Tamera LeTexier. M/S/P – Cluchie, Beard; 4:0, mc.

Funding

Auditor Truver updated the council on several upcoming funding sources including MRES in the amount of \$71,425.84, NDIRF in the amount of \$9,609, and the CARES Act. Discussion on potential uses of the funds.

Coronavirus Relief Fund Proposal

Auditor Truver presented the council with a new method of calculating grant awards for the coronavirus relief fund. Discussion on methodology. Motion made to adopt the new method of calculating the coronavirus relief fund grants and to remove the stipulation that gross revenues must be less than \$500,000. M/S/P – Vaughn, Carpenter; 4:0, mc. Discussion on applications received. Motion made approve coronavirus relief fund grant for Kiddie Kove Childcare in the amount of \$5,788.75, Terry's True Value in the amount of \$9,086.31, Main Street Floral in the amount of \$5,795.57, and Kid's Town House in the amount of \$5,995.05 and to increase the amount awarded for Creative Cuts to \$4,299.94, Little Giggles to \$8,588.69, InShape Fitness to \$3,861.10, He-mart to \$8,069.11, Ron's Body Shop to \$3,129.64, and Cavalier Gas to \$5,443.05. RCV M/S/P – Vaughn, Beard; 4:0, mc.

Rec Report

Rec Director Krieg updated council on recreation activities. Discussion on bumper cars for the arena. Rec Director Krieg directed to get more information about the maintenance of bumper cars. Discussion on the pool. Motion made hire Laney Gapp as the pool manager. M/S/P – Cluchie, Beard; 4:0, mc. Mayor Hinkle discussed the Zamboni shed debt and requested the city

forgive the recreation debt to buildings and grounds. Motion made to forgive the recreation debt to buildings and grounds for the Zamboni shed. M/S/P – Cluchie, Carpenter; 4:0, mc.

Library Report

Auditor Truver updated the council on Marie Petry’s start date and Becky Ratchenski’s last day.

PD Report

COP Osvold updated the council on his grant application for body armor.

Attorney Report

Attorney Fleming updated the council on Quam; he is working with Judd Sattine. Attorney Fleming informed the council that he is collecting signatures for the cemetery road annexation. Attorney Fleming noted that although we have done maintenance work in the past, the frontage road is not platted and is not our responsibility to maintain. Attorney Fleming presented an updated land lease for Bernhoft Farms and discussed the changes to property tax. Motion made to approve the Bernhoft Farms land lease as presented. M/S/P – Vaughn, Carpenter; 4:0, mc. Attorney Fleming updated the council on Municipal Judge Holmquist and his legal situation. Charges have been filed against him for an alleged game and fish violation. Attorney Fleming asked Holmquist to report himself to the ethics board, which he did, and to take a few months off for this to resolve. Holmquist has stated that he will not take a leave until he hears from the ethics board. Mayor Hinkle will speak with him to encourage him to take a leave of absence.

Administrative Reports

Administrator Truver presented a new software program, Incode by Tyler Technologies, that will replace Banyon for utility billing, fund accounting, and payroll. Motion made to approve the transition to Incode by Tyler Technologies. RCV M/S/P – Beard, Vaughn; 4:0, mc.

Mayor & Council Comments

Mayor Hinkle updated the council on Motorcoach Industries. They hosted a meeting and reassured those in attendance that they were not closing but may need to lay off some employees in August.

Adjournment

Motion to adjourn 9:25 PM Kelly, Beard.

Approved By:

Lacey Hinkle, Mayor

Attested To:

Kelli Truver, City Auditor