

Cavalier City Council

October 4, 2021

7:00 PM

Roll Call: Mayor Hinkle, council members Beard, Vaughn (via phone), Stevenson, Berry, Carpenter, Cluchie

Absent: None

Guests: Auditor Truver, OM Walton, COP Osvold, Attorney Fleming, Donovan Voeller, David Hartz, Stacie Sevigny, Rachel Spitzer, Rec Director Krieg, Ron Storie, Meredith Quinn, Kip Jonasson

Mayor Hinkle requested a roll call; with 6 members present a quorum was declared.

Amendments to the Agenda

Maertens-Brenny pay request 2 and 3 and change order #2 for GSR.

Approve Minutes

Motion made to approve the meeting minutes from September 7, 2021 regular meeting and September 20, 2021 special meeting. M/S/P- Beard, Stevenson; 6:0 mc.

Approve Bills & Financials

Motion made to approve the payment of all City and CMU bills and financials as submitted for September 2021. M/S/P – Berry, Carpenter; 6:0, mc.

Water Main & Water Tower

Donovan updated the council on the progress of Witzel Construction and presented the council with change order #1 for Witzel. Motion made to approve change order #1 with the new total amount of \$988,667.25 with funds coming from special projects. RCV M/S/P – Carpenter, Beard; 6:0, mc. Donovan presented the council with pay request #4 for Witzel. Discussion on retainage. Motion to approve pay request #4 in the amount of \$402,005.37 with funds coming from special projects. RCV M/S/P – Carpenter, Cluchie; 6:0, mc. Donovan presented the council with pay request #9 for Caldwell Tanks. Attorney Fleming discussed some warranty items. No action taken at this time. Donovan presented the council with an invoice for the water tower. Motion to approve payment of AE2S invoice in the amount of \$7,515.83 with funds coming from special projects. RCV M/S/P – Beard, Berry; 6:0, mc. Donovan spoke of the calendar for water tower paint.

Ground Storage Reservoir

Meredith updated the council on the progress of the reservoir. The contractor will soon be forming the roof. Meredith presented the council with change order #2 for the reservoir. Discussion on whether not being able to fill the water tower directly from rural water should have been known when the project was designed. Motion made to approve change order #2 with the new total amount of \$1,111,392 with funds coming from special projects. Cluchie noted that someone else should pay, and it should have been known. OM Walton noted that the change had

to be done. RCV M/S/P – Berry, Beard; 6:0, mc. Meredith presented the council with pay request # 2 for Maertens-Brenny. Motion made to approve pay request #2 in the amount of \$198,956.16 with funds coming from special projects. RCV M/S/P – Carpenter, Stevenson; 6:0, mc. Meredith presented pay request #3 for Maertens-Brenny. Motion made to approve pay request #3 in the amount of \$209,092.50 with funds coming from special projects. RCV M/S/P –Beard, Cluchie; 6:0, mc. Meredith presented an invoice from AE2S for the ground storage reservoir. Motion made to approve payment of AE2S invoice in the amount of \$23,289.14 with funds coming from special projects. RCV M/S/P –Berry, Carpenter; 6:0, mc.

North of the Park Sewer

Meredith reported bid opening should occur in November or early December. Meredith presented council with an AE2S invoice for the north of the park sewer. Motion made to approve payment of AE2S invoice in the amount of \$13,434 with funds coming from special projects. RCV M/S/P –Berry, Carpenter; 6:0, mc.

CDBG Public Hearing

A public hearing for the city’s sanitary sewer force main project, which was awarded a Community Development Block Grant (CDBG) in November of 2018, was held as part of the regularly scheduled meeting. At the time of application, the city held a special city council meeting to declare an emergency. At that time, this meeting was deemed sufficient to meet the CDBG requirements that a public hearing be held prior to the city applying for the funds. The project has since been monitored by the federal Housing and Urban Development organization, which stated an additional public hearing must be conducted to meet grant requirements. Stacie Sevigny of the Red River Regional Council was present to review the project and provide information on the public hearing process. There were no public comments.

Development

Auditor Truver presented an updated Renaissance Zone application for Market Society. Motion made to approve the Renaissance Zone application for Market Society, LLP. M/S/P –Stevenson, Berry; 6:0, mc. Motion made to approve the business growth grant for Market Society, LLP in the amount of \$2,000. M/S/P –Berry, Beard; 4:2, mc. Motion made to approve the home-based business transition grant for Market Society, LLP in the amount of \$2,000. M/S/P –Stevenson, Berry; 4:2, mc. Auditor Truver presented the council with a property tax exemption application for Jonasson Rental. Council tabled discussion. Discussion held on storage containers. Discussion tabled. Motion made to approve building permit for Kip Jonasson. M/S/P –Berry, Cluchie; 6:0, mc.

Rec Report

Rec Director Krieg updated the council on the rec department. Motion made to approve pool bathroom update in the amount of \$22,611 with funds coming from building and grounds.

Library Report

Auditor Truver updated the council on the library.

PD Report

COP Osvold updated the council on the PD.

Attorney Report

Attorney Fleming updated the council on Quam. Motion made to direct the city attorney to collect money from Quam by any means necessary. M/S/P –Berry, Beard; 6:0, mc. Attorney Fleming updated council on the public hearing of the cemetery road annexation. No protests were made. Motion made to acknowledge protests were insufficient. M/S/P –Berry, Cluchie; 6:0, mc. Attorney Fleming updated the council on the Kelley Bean easement. Attorney Fleming updated the council on city ordinances. The ordinance book should be in final form in November. Discussion on lawsuit against Quam and what the timeframe would be.

Administrative Reports

Motion made to add Danielle Werner to bank accounts as necessary and to remove Maggie Ragan. M/S/P –Berry, Beard; 6:0, mc. Auditor Truver updated council on the city app. Auditor Truver spoke on getting talking trails in the region. Motion made to approve \$500 sponsorship for Talking Trails. M/S/P –Beard, Berry; 6:0, mc. Auditor Truver updated council on Tyler Tech and the progress we have made so far. Discussion on the 2019 audit. Discussion on water line for north of the park.

Mayor & Council Comments

Councilman Berry spoke on having parks and rec separate from city. Councilman Carpenter asked when lights would be put in on cemetery road. Councilman Stevenson asked on having a flu shot clinic.

Adjournment

Motion to adjourn 9:05 PM Cluchie, Berry.

Approved By:

Lacey Hinkle, Mayor

Attested To:

Kelli Truver, City Auditor