

Cavalier City Council

July 5, 2022

7:00 PM

Roll Call: Mayor Hinkle, council members Beard, Vaughn, Stevenson, Berry, Carpenter

Absent: Cluchie

Guests: Auditor Truver, OM Walton, COP Osvold, Attorney Fleming, Robin Hartz, Elisa Ratliff, Jeremy Ratliff, Rec Director Krieg, Zach Herrmann, Mark Kihne, Russell Kihne, Valerie Ramirez, Hank Ramirez, Meredith Quinn, Chris Johnson

Amendments to the Agenda

Development grants, tax exemption resolution, and Casey Krieg

Approve Minutes

Motion made to approve the regular meeting minutes from June 6, 2022 with date being corrected, special meetings from June 14, 2022 and June 28, 2022, and reorganization meeting minutes from June 28, 2022. M/S/P- Berry, Carpenter; 5:0 mc.

Approve Bills & Financials

Motion made to approve the payment of all city and CMU bills and financials as submitted for June 2022. M/S/P- Vaughn, Beard; 5:0 mc.

Gaming/Raffle/Special Event Permits

Motion made to approve gaming permit for PCMHA. M/S/P- Carpenter, Vaughn; 5:0 mc.

Ground Storage Reservoir

Meredith and Chris updated the council on the GSR; they are testing for leaks. Seeding will begin July 11. There are some control issues preventing it from working, and the sidewalk pour was the wrong mix so they replaced it. Meredith presented an invoice for AE2S for the ground storage reservoir. Motion made to approve AE2S invoice in the amount of \$1,624.50 with funds coming from special projects. M/S/P – Carpenter, Beard; 5:0, mc.

2nd Ave Sewer Extension

OM Walton has received a request for locates.

Flood Mitigation

Zach updated the council. The governor has requested a disaster declaration for the flooding. Discussion on getting funding lined up. Cost share will be discussed at October SWC meeting.

Development

Auditor Truver presented business development grants. Motion made to approve the storefront improvement grant for L.O.A.N. in the amount of \$3,000 with funds coming from the growth fund. M/S/P- Berry, Beard; 4:1 mc. Motion made to approve the energy efficiency grant for Tamarisk Properties in the amount of \$1,000 with funds coming from the growth fund. M/S/P-

Berry, Vaughn; 5:0 mc. Motion made to approve the business growth grant for Tamarisk Properties in the amount of \$2,000 with funds coming from the growth fund. M/S/P- Berry, Carpenter; 4:1 mc. Motion made to approve the home-based business transition grant for Sparky's Craft Coffee Roasting in the amount of \$2,000 with funding coming from the growth fund. M/S/P- Berry, Beard; 4:1 mc. Motion made to approve the energy efficiency grant for Sparky's Craft Coffee Roasting in the amount of \$1,000 with funding coming from the growth fund. M/S/P- Vaughn, Berry; 5:0 mc. Motion made to table the business growth grant for Sparky's Craft Coffee Roasting. M/S/P- Berry, Carpenter; 5:0 mc. Motion made to approve the demolition grant for Guys and Gals Salon-LP Rentals LLC in the amount of \$3,000 with funds coming from the growth fund. M/S/P- Berry, Vaughn; 4:0 mc (Carpenter abstained).

Motion made to approve \$1,000 for Levi's Hope 5K with funds coming from lodging tax. M/S/P- Vaughn, Stevenson; 5:0 mc.

Motion made to approve a road closure for Levi's Hope 5K on July 16th from 8 AM to 12 PM on W 1st St S from Main St to Elizabeth St. M/S/P- Beard, Carpenter; 5:0 mc.

Rec Report

Rec Director Krieg updated the council. Motion made to approve Ana Jenson for the recreation board. M/S/P- Berry, Vaughn; 5:0 mc. The babe ruth field has had 1 load of aggregate placed and has been too wet around the field.

Library Report

Auditor Truver updated the council. An anonymous donation of \$3,000 was received to purchase novels for 4th -8th grade. The library board has approved spending \$5,000 on a new computer system.

PD Report

COP Osvold updated the council. There has been a bear in the area. The council thanked the PD for their unattended death response.

Cemetery Report

Auditor Truver updated the council on the mowing of the cemetery. Two bids were received and opened for the mowing. Motion made to approve the lowest bid from Four Seasons Lawn Care in the amount of \$420 and have them start mowing the cemetery immediately. M/S/P- Beard, Vaughn; 4:0 mc (Berry abstained). Motion made to pay Pem-Co Services in full for the mowing they have done. M/S/P- Vaughn, Carpenter; 5:0, mc.

Attorney Report

Mark and Russell Kihne presented a proposal to purchase parcel 27-6080005. Discussion on the water impact to the arena if the adjacent lot is developed. Motion made to accept the proposal to sell parcel 27-6080005 to Russell Kihne for \$4,000 with substantial improvement made within 5 years and with a satisfactory water drainage plan for both parties; substantial improvement includes concrete pads, building structures, and driveway establishment. Motion amended to retain an easement for driveway access M/S/P – Berry, Stevenson; 4:1, mc.

Attorney Fleming presented the procurement ordinance for a second reading. Motion made to approve the second reading of the procurement ordinance. RCV M/S/P – Berry, Vaughn; 5:0, mc. Attorney Fleming updated the council on the advisory vote regarding the PCMHA dedicated sales tax. Motion made to continue to dedicate 0.5% city sales tax to PCMHA for three years. M/S/P – Vaughn, Beard; 5:0, mc.

Executive Session

Motion made to enter executive session at 8:26 PM pursuant to 44-04-19.1(2) & (9) NDCC – Attorney Consultation Negotiating Strategy. RCV M/S/P– Berry, Beard; 5:0, mc. Motion made to adjourn executive session at 8:34 PM. RCV M/S/P– Beard, Vaughn; 5:0, mc.

Administrative Reports

Auditor Truver presented the council with a resolution regarding property tax exemption. Motion made to approve the resolution authorizing and establishing criteria for consideration for granting a partial or complete exemption of improvements to buildings taxation pursuant to section North Dakota Century Code 57-02.2. RCV M/S/P – Berry, Stevenson; 5:0, mc. Auditor Truver discussed the current rates for mowing when a nuisance is reported. Discussion on rates. Motion made to charge a flat rate of \$400 plus the current hourly labor and machine rates when mowing for nuisances. M/S/P – Beard, Vaughn; 5:0, mc. Auditor Truver proposed a mural project for the In-Shape Fitness building. Discussion on grant dollars being used. Motion made to approve the mural project in the amount of \$9,000 with funding coming from grants, lodging tax, and the growth fund. M/S/P – Berry, Carpenter; 5:0, mc. Auditor Truver asked the council about transferring any of Rec Director Krieg’s vacation and sick leave from the county. Discussion on liability. Motion made to transfer 48 vacation hours and 70 sick hours from the county for Rec Director Krieg. M/S/P – Vaughn, Carpenter; 5:0, mc. Auditor Truver expressed thanks to Street/Sanitation Foreman Carter for his work.

Mayor and Council Comments

Mayor Hinkle inquired about the inconsistency of the noon and 6 PM siren. OM Walton noted that the issues were stemming from the county. Councilman Beard inquired about individuals interested in purchasing lots from the 19 acres. Mayor Hinkle indicated she would like to finalize a location for NDDOT before considering selling those lots. Councilman Vaughn commented on how former Assessor Hartje was notified of the change in her position with the city. Mayor Hinkle noted that she had attempted to make contact with former Assessor Hartje several times before the council met but was unsuccessful. Councilman Vaughn also noted that the Legion is interested in dedicating a bridge in town to the veterans. Councilman Stevenson received a complaint about mosquito spraying and had feedback that the transfer station looks good. Councilman Carpenter inquired about the assessments and the county-wide increase in property values.

Adjournment

Motion to adjourn 9:19 PM Vaughn.

Approved By:

Lacey Hinkle, Mayor

Attested To:

Kelli Truver, City Auditor