

# **Cavalier City Council**

## **October 3, 2022**

### **7:00 PM**

**Roll Call:** Mayor Hinkle, council members Cluchie, Beard, Vaughn, Carter, Berry, Carpenter

**Absent:** Carpenter

**Guests:** Casey Krieg, OM Walton, COP Osvold, Attorney Fleming, Robin Hartz, Rachel Morrison, Ron Storie

#### **Amendments to the Agenda**

Store front improvement grant Northern Lights Auto Body

#### **Approve Minutes**

Roll call vote was missed on plow truck purchase. Motion to ratify vote on purchasing plow truck. M/S/P Vaughn; Beard roll call vote 5:0 mc.

Motion made to approve the regular meeting minutes from September 6, 2022, special meetings from September 14, 2022(7:30am) and (12pm) and September 21, 2022, September 28, 2022 (6:45pm) and Budget Hearing September 28, 2022. M/S/P- Cluchie; Vaughn 5:0 mc.

#### **Approve Bills & Financials**

Motion made to approve the payment of all city and CMU bills and financials as submitted for September 2022. M/S/P- Vaughn, Cluchie; 5:0 mc.

#### **Gaming/Raffle/Special Event Permits**

Motion made to approve gaming permit for PCMH Foundation. M/S/P- Beard, Vaughn; 5:0 mc.

#### **Ground Storage Reservoir**

Letter to be sent to get Maertens-Brenny Construction to finish project within 10 days. Motion made to approve AE2S invoice in the amount of \$2,580 with funds coming from special projects. M/S/P – Cluchie, Vaughn; 5:0, mc.

#### **2<sup>nd</sup> Ave Sewer Extension**

Motion to approve AE2S invoice in the amount of \$6,300 with funds coming from special projects. M/S/P-Cluchie, Beard; 5:0 mc. Krieg to review who is currently on special assessment commission and have information at November meeting. Mayor Hinkle asked council to think about city contribution to the cost of the project and to discuss further at November meeting.

#### **Development**

Auditor Krieg presented business development grants. Motion made to approve the storefront improvement grant for Northern Lights Auto Body 20% of cost up to \$3,000 with funds coming from the growth fund. M/S/P- Berry, Beard; 4:1 mc (Vaughn). Auditor Krieg presented Pace buy down loan for Wayne's Variety. Motion made to approve Pace buy down loan in the amount of

\$3,544.42 payments being spread out over 10 years with funds coming from the growth fund. M/S/P- Beard, Cluchie; 5:0 mc.

**Chamber of Commerce-** Kyle Gagner presented plan for new sign at stop light including fees to be charged. Discussion was held on charging fees and setting up account to pay for future maintenance or repairs of sign. Chamber will work with city office to set up. Motion made to purchase Indigo sign as presented with 50% of cost coming from special projects and 50% of cost coming from growth fund. M/S/P- Vaughn, Berry; roll call vote 3:2 mc. (Cluchie, Beard) Rachel Morrison presented to continue Christmas Light contest. Motion made to continue Christmas Light contest. Setting prizes at \$250 CMU credit to residential winner and business winner. M/S/P- Vaughn, Cluchie; 5:0mc.

### **Rec Report**

Rec Director Krieg updated the council on tumbling and status of applications for Recreation Director.

### **Library Report**

Auditor Krieg updated the council. Council asked for Library Director to get multiple quotes for computers. Motion made to sell book selves that are being replace at set price of \$225 each. Add to run in Chronicle. M/S/P Vaughn, Beard; 5:0 mc.

### **PD Report**

COP Osvoid updated the council. County sent letter requesting funds approved in 2020 to be paid in 2022 for SIRN project in dispatch center. Motion made to pay \$21,000 from general fund for the 2020 SIRN project to Pembina County. M/S/P-Vaughn, Cluchie; roll call vote 5:0 mc.

### **Attorney Report**

Fleming presented no update on Quam.

Fleming presented first reading of shade tree ordinance to be added back into tree ordinance. Motion to approve 1<sup>st</sup> reading of the shade tree ordinance. M/S/P-Vaughn, Beard: roll call vote 5:0 mc.

Zelda Harjte mailed in request to be paid for assessing services from June to August for 2022. Fleming presented century code stating assessor appointed from September to August. Hartje was paid for 2022 term already.

Fleming presented Cavalier 5 & Dime letter sent regarding grant payout before project was completed. Discussion held on grant guidelines. Motion made for Cavalier 5 & Dime to pay back the \$3,000 paid out M/S- Beard, Vaughn. Discussion held about time line to pay back. Motion to Amend motion for Cavalier 5 & Dime to pay back the \$3,000 within 10 days. M/S/P- Beard, Vaughn roll call vote 5:0 mc. Council requested Fleming to send letter and to include that pending business growth grant would be extended to end of 2022.

### **Administrative Reports**

OM Walton presented quote to construct dike on River Street drainage. Motion made to approve quote for \$18,623.04 to construct dike on River Street drainage coming from general fund.

M/S/P-Beard, Vaughn roll call vote 5:0 mc.

Mayor Hinkle appointed Casey Krieg to the position of Cavalier City Auditor. Motion to approve Casey Krieg as the Cavalier City Auditor. M/S/P- Vaughn, Cluchie roll call vote 5:0 mc.

Auditor Krieg presented the council with request to pay acting Auditor Werner compensatory pay in the amount of \$1000. Motion to pay Danielle Werner compensatory pay for acting Auditor duties in the amount of \$1,000. M/S/P- Cluchie, Berry; 5:0 mc.

Om Walton requested to keep Schlecht on at 19 hours per week. Motion to approve request for Schlecht to work 19 hours per week till summer. M/S/P- Vaughn, Beard; 5:0 mc.

### **Mayor and Council Comments**

Mayor Hinkle presented that social media influencers with the ND Department of Tourism will be in town on October 17<sup>th</sup>, 2022. October 20<sup>th</sup>, 2022 Business after hours will be at the Cavalier Country Club from 5pm to 7pm. Mayor Hinkle asked council if they would like to continue siren at noon and 6pm daily? Council would like siren to stop after October till spring. Councilman Cluchie inquired on junk along railroad be cleaned up. Councilman Beard inquired about getting lots mowed in industrial park. Councilman Vaughn inquired about clearing plugged culvert city owns. Fleming advised him to call Pembina County Water Board. Councilman Berry asked for prayers and positive thoughts for the family of Delores Kemp as she passed away this week.

### **Adjournment**

Motion to adjourn 8:55 PM Vaughn.

**Approved By:**

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**Lacey Hinkle, Mayor**

**Attested To:**

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**Casey Krieg, City Auditor**