

Cavalier City Council

November 6, 2023

7:00 PM

These minutes are preliminary and are considered unofficial until approved at the next Council meeting

Roll Call: Mayor Hinkle, council members Cluchie, Beard, Vaughn, Carter, Berry, Carpenter

Absent: None

Guests: Auditor Krieg, OM Walton, COP Osvold, Attorney Fleming, Homstad Rec Director, Jason Peterson DOT, Robin Hartz, David Hartz, Dale Swanson, Cindy Dubois, Noel Watson, Marcus Ramsay, John Hillis, Don Thompson, Tony Dumas Building Inspector, Mark Kihne, Jerry Spangelo, Josh Spangelo, Jen Puppe, Jon Puppe, Tracy Kuhn, Eric Kuhn, Danielle Blair, Judy Gill, Brennan Thorlakson, Rachel Morrison, Ron Jenson, Cole Johnston, Joellyn Ratchenski, Bryan Ratchenski, Karen Givand, Adam Konieg, Keythe Flaagan, Dan Swartz, Paul Gunderson, Reed Erickson, Denise Papenfusse, Jared Kemnitz, Ron Storie, Mitch Ford, Luanne Kemp, Angelle French, Daidre Kendall, Rick Kendall, Sherry McDonald, Amber Greenwood

Amendments to the Agenda

None

Approve Minutes

Motion made to approve the regular meeting from October 2, 2023, M/S/P- Beard; Cluchie 6:0 mc.

Approve Bills & Financials

Motion made to approve the payment of all city and CMU bills and financials as submitted for October 2023. M/S/P- Cluchie, Carpenter; 6:0mc.

Gaming/Raffle/Special Event Permits

Motion made to approve gaming permits for PCMH Auxiliary, PCMH Foundation, Faith in Action, M/S/P-Carpenter; Beard 6:0 mc.

A liquor license application was presented for Ugly's 2.0, discussion was had that Back Alley still has the last liquor license. The council is not able to issue a license as none are available. Application for gaming for the Hook and Ladder will be reviewed when a liquor license is approved for Ugly's 2.0.

Public Hearing for 107 Division Ave N

Public hearing was called to order at 7:06 pm per city ordinance 10.0405 subsection 2. Present was Dale Swanson property owner, Building Inspector Tony Dumas. Dumas presented report on property. Dumas found property to be in violation of the following ordinances 10-0401 #3, #6, #8, #11, #12, #14 and #17. Council listened to Mr. Swanson. Motion made to accept building inspectors report Exhibit B and find building to be dangerous per city ordinance 10.0411. Attorney Fleming to prepare written findings and of facts and order for demolition. M/S/P- Vaughn, Carter; 6:0mc. Mr. Swanson was given information from Attorney Fleming on ability to appeal to District Court. Hearing was declared to be over at 7:33pm

Public Hearing Re-Zoning part of Boundary Rd and Division Ave

Public hearing was called to order at 7:34pm. Auditor Krieg presented request from property owner Chaz Truver to not rezone his two parcels. Discussion was had by the council and members of the public. Concerns over possible apartment complex were brought up. All questions from the public were answered by the council. Truver's request was denied. If Truver would like to in the future build a commercial property he can apply for a variance or rezoning of property. Motion to rezone the following parcels to from Commercial to R-2 to reflect historical and current use of properties: 27-0430000 Boundary Rd W, 27-0390000 305 Boundary W, 27-0420000 & 27-0480000 301 Boundary Rd W, 27-0360000 205 Boundary Rd W, 27-0350020 201 Boundary Rd W, 27-0350000 109 Boundary Rd W, 27-0340000 107 Boundary Rd W, 27-0330010 105 Boundary Rd W, 27-0560000 Boundary Rd W, 27-0560010 315 Division Ave S, 27-0580000 313 Division Ave S, 27-0590000 311 Division Ave S., 27-0600000 307 Division Ave S, 27-0610000 Division Ave S, 27-0620000 303 Division Ave S, 27-3260000 308 Division Ave S, 27-3270000 310 Division Ave S, 27-3280000 312 Division Ave S, 27-330000 314 Division Ave S, 27-3290000 102 Boundary Rd E, 27-0380000 205 Boundary Rd W, and 27-0370000 Boundary Rd W. M/S/P- Vaughn, Beard; Roll Call 6:0mc. Public hearing was declared over at 8:02 pm.

Public Hearing for Annexation of parcel 06-4780010 DOT

Public hearing was called to order at 8:03 pm. Jason Peterson presented reason for request of annexation of parcel just north of the triangle and curve. DOT is looking to build a truck shop on the land and would like to have city services. Questions and discussion were had on other possible locations. Motion to table to the December regular meeting. M/S/P-Beard, Cluchie; 6:0mc Public meeting tabled at 8:59 pm.

Pool Update

Auditor Krieg updated council on progress of pool project. Baby pool has been removed from the project and splash pad has been added to the project. Bid opening will be held on December 12th.

Development

Auditor Krieg presented rural workforce housing removal of slum and blight grant information.

Rec Report

Director Holmstad updated council. Dueling Piano event brought in \$8,000 to be used towards the pool project. Upcoming events Breakfast with Santa, Vendor Show.

Library Report

October full of fun events: poetry, Pre-K Valley Edinburg visit, scavenger hunt.

PD Report

COP Osvold updated the council on officer training. Pickup should be delivered next week.

Attorney Report

Fleming had no attorney report as all issues dealt with at public hearing.

Administrative Reports

Auditor Krieg requested the council amend the City policy on posting of agendas. Motion made to change City policy on posting of agenda's to be outside the council door at City

Administration building, online at www.cavaliernd.gov, and on bulletin board just inside main door of City Administration Building. M/S/P- Vaughn, Carter; 6:0 mc.

Krieg informed council of employee appreciation of a turkey or ham and Cavalier bucks. These items have been budgeted for, making sure council was aware. Krieg informed council that city would be closed on day after Thanksgiving. Employees who would like to take the day off would need to use a vacation day as they have done in years past.

Auditor Krieg presented two applications for Pembina County Self Help Grants. Application one is for \$1500 to be used towards cost of pool renovation project total cost of project projected to be \$1,200,000. Application number 2 is for \$1500 for the purchase of baseball and softball shed for west ball field, replacement cost being a total of \$3000. Motion to authorize Auditor Krieg to apply for said grants and use grant funds if awarded for renovation of pool and purchase of baseball/softball Shedd for West Field. M/S/P- Carter, Vaughn; 6:0 mc.

Auditor Krieg presented a cost of \$150 per hour not to exceed \$2,000 for AE2S to prepare and submit application for DOT Speed Signs. Motion to hire AE2S to prepare and submit application for DOT Speed Signs not to exceed \$2,000. M/S/P- Vaughn, Carter; 6:0 mc.

Auditor Krieg requested the council set a date for a special meeting for yearend bills and transfers. A special meeting for yearend bills and transfer will be December 22nd, 2023, at 12:00pm.

Operations Manager Walton request to send light plant project back out for re-bids. Motion for Operations Manager to send light plant project out for re-bids. M/S/P- Beard, Carter; 6:0mc.

Mayor and Council Comments

Berry thanks COP Osvold for his service.

Adjournment

Motion to adjourn 9:23pm Beard

Approved By:

Lacey Hinkle, Mayor

Attested To:

Casey Krieg, City Auditor