

# Cavalier City Council

## December 22, 2023

### 12:00 PM

*These minutes are preliminary and are considered unofficial until approved at the next Council meeting.*

**Roll Call:** Mayor Hinkle, council member Cluchie, Beard, Carter, Vaughn

**Absent:** Berry, Carpenter

**Guests:** Auditor Krieg, OM Walton, Attorney Fleming and Recreation Director Homstad

Mayor Hinkle requested a roll call; with 4 members present a quorum was declared.

Auditor Krieg presented 2023-year end transfer. Motion to approve transfers as presented.  
M/S/P-Beard, Cluchie; roll call 4:0 mc

<b><u>General Fund 100</u></b>	<b><u>Transfers In</u></b>	<b><u>Transfers Out</u></b>
20% Revenue Transfer from CMU	\$375,527.53	
Mosquito	\$9,074.91	
Transfer to Library for Salaries		\$87,849.00
Transfers to Rec for Salaries		\$93,000.00
Dedicated Sales Tax to Growth Fund		\$75,000.00
Dedicated Sales Tax to Fund 407 - '14 Street		\$40,000.00
Transfer to Special Projects		\$260,194.63
Transfer from Cemetery	\$13,319.39	
<b><u>Growth Fund 150</u></b>		
Annual sales tax transfer	\$75,000.00	
<b><u>Library Fund 120</u></b>		
Transfer from General Fund for Salaries	\$87,849.00	
Transfer to Reserves for Donation		\$4,701.29
<b><u>Cemetery Fund 130</u></b>		
Transfer from Cemetery		\$13,319.39
<b><u>Recreation Fund 140</u></b>		
Transfer in from General Fund for Salaries	\$93,000.00	
Transfer to Reserves for Pool		\$20,000.00
<b><u>Special Projects Fund 300</u></b>		
Transfer from Gen. Fund (Capital Improvements)	\$260,194.63	
Transfer to 407 2nd Ave Sewer Ext		\$16,650.00
<b><u>2nd Ave Sewer Ext Fund 407</u></b>		
Transfer from Special Projects Motion 11/7/22	\$16,650.00	
<b><u>Water Tower GSR Fund 405</u></b>		
Water Tower	\$92,971.03	

**14 Street Improvement Fund 404**

Trans Dedicated Sales Tax	\$40,000.00
2022 10% utility fund transfer	\$8,718.17
2023 10% utility fund transfer	\$8,790.96

**CMU Funds**

Water Dept. 20% Revenue Trans.	\$59,136.94
Sewer Dept. 20% Revenue Trans.	\$22,530.01
Garb. Dept. 20% Revenue Trans.	\$55,522.31
Elec. Dept. 20% Revenue Trans.	\$238,338.27
Water 4% Reserve Transfer	\$11,827.39
Water Surcharge Transfer	\$7,695.99
Sewer 4% Reserve Transfer	\$4,506.00
Garb. 4% Reserve Transfer	\$11,104.46
Elec. 4% Reserve Transfer	\$47,667.65
Water Tower	\$92,971.03
Mosquito	\$9,074.91
Water Improvements	\$41,879.99
Sewer Improvements	\$46,029.56

**Reserves**

Water Dept	\$11,827.39	
Sewer Dept	\$4,506.00	
Garb Dept	\$11,104.46	
Elec Dept	\$47,667.65	
Water Improvements	\$41,879.99	
Sewer Improvements	\$46,029.56	
Water Surcharge Meters	\$7,695.99	
2022 10% transfer to '14 Street Imp Fund 404		\$8,718.17
2023 10% transfer to '14 Street Imp Fund 404		\$8,790.96
Transfer from Library Fund for Donation	\$4,701.29	
Rec Reserves Pool	\$20,000.00	

**TOTALS    \$1,276,507.95    \$1,276,507.95**

Motion to approve end of year bills as presented. M/S/P-Cluchie, Carter; 4:0 mc.

Motion to accept resignation of police officer Knute Gjovik effective December 29<sup>th</sup>, 2023;  
And to post officer position in the Cavalier Chronicle, Peace Office Job Listing for Law  
Enforcement, or any other location needed with Salary range being \$4,054.00 to \$4,777.00 a  
month based on experience. M/S/P-Carter, Beard; 4:0 mc.

Motion to accept resignation of library clerk Jolene Phelps effective December 18<sup>th</sup> 2023; and to post part time Library Clerk position in the Cavalier Chronicle with hourly rate being \$13.00 to \$15.00 an hour depending on experience. M/S/P-Carter, Vaughn; 4:0 mc.

**Adjournment**

Motion to adjourn 12:11 PM Beard, Cluchie

**Approved By:**

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**Lacey Hinkle, Mayor**

**Attested To:**

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**Casey Krieg, City Auditor**