

Cavalier City Council

December 5, 2023

7:00 PM

These minutes are preliminary and are considered unofficial until approved at the next Council meeting

Roll Call: Mayor Hinkle, council members Beard, Vaughn, Carter, Berry, Carpenter

Absent: Cluchie

Guests: Auditor Krieg, OM Walton, COP Osvold, Attorney Fleming, Homstad Rec Director, Robin Hartz, David Hartz, Cindy Dubois, Noel Watson, Larry Dubois, Mark Kihne, Brennan Thorlakson, Rachel Morrison, Ron Storie, Adam Konieg, Angelle French, Daidre Kendall, Rick Kendall, Pat Mahar

Amendments to the Agenda

Library board appointments, Grant applications from Rose Berry Picks

Approve Minutes

Motion made to approve the regular meeting from November 6, 2023, M/S/P- Carpenter; Vaughn 5:0 mc.

Approve Bills & Financials

Motion made to approve the payment of all city and CMU bills and financials as submitted for November 2023. M/S/P- Beard, Vaughn; 5:0mc.

Christmas Light Contest

Rachel Morrison presented the Christmas Light Contest. Motion to have Chamber run Christmas Light contest for 2023 with 1 winner for home in \$250 CMU credit and 1 winner for business for \$250 CMU credit to be decided by drawing. M/S/P- Vaughn, Carpenter; 5:0 mc.

DOT Annexation

Hearing continued from November 2023 meeting. Motion to annex parcel 06-4780010. M/S/P- Vaughn, Carpenter; Roll Call 3:2 mc (Beard, Berry) Motion 1st reading of Ordinance 2023-5 IN ACCORDANCE WITH Chapter 40-51.2 of the North Dakota Century Code and in accordance with the attached petition and attachments thereto, the city council of the city of Cavalier, state of North Dakota, hereby declares the annexation of the territory described in said petition to said city. Parcel # 06-4780010 A portion of the SW1/4 of Section 34, Township 162 N, Range 54W, of the 5th Principal Meridian, County of Pembina, State of North Dakota, described as follows and as shown on plat 1 of 1:

A strip of land 467 feet wide, the northerly and southerly lines of which are parallel. The southerly line of said strip being 33 feet northerly of and parallel to; And a strip of land 400 feet wide, the northerly and southerly lines of which are parallel. The southerly line of said strip being 100 feet northerly of and parallel to the following described south section line of section 34.

Commencing at the SW corner of said section 34, thence easterly along the south line of section 34, S 89 deg 01 min. 11 sec. E a distance of 33.00 feet to the beginning of

the 467 foot strip. Thence S 89 deg. 01 min. 11 sec. E a distance of 817.87 feet to the end of the 467 foot strip. This point is also the beginning of the 400 foot strip. Thence S 89 deg. 01 min. 11 sec E a distance of 286.60 feet to the end of the 400 foot strip. Said strip is shown on the plat as parcel 1-1 and contains 11.41 acres more or less.M/S/P- Vaughn, Carpenter; roll call 3:2 mc. (Beard, Berry)

Pool Update

Auditor Krieg updated the council on progress of pool project. Motion to approve AE2S invoice #91034 in the amount of \$4,7050 coming from Special Projects. M/S/P- Beard, Vaughn; Roll Call 5:0mc.

Gaming/Raffle/Special Event Permits

Motion made to approve Demolition Grant for Jerry Scheflo. M/S/P-Vaughn, Beard; 5:0 mc. Discussion was had on application from Rose Berry Pick's. Auditor Krieg to meet with Robert Roenberry on application and have them re-submitted.

Development

Auditor Krieg presented a map for possible platting of the 19 acres the city owns behind industrial park. Krieg will get quotes from engineers and present at future meeting. Annexation of the 19 acres and other land own by the city lying in the township was discussed. In 2019 the land was surveyed is now ready to be annexed into the city. Motion to annex the following described parcels 06-0200010, 06-0200005, 06-1350005, 06-1350010, and 06-0110000 into the City of Cavalier and set public hearing for January 2nd, 2024 at 7pm M/S/P- Beard, Vaughn; Roll Call 5:0 mc.

Angelle French presented Real Good Northeast North Dakota. Discussion was had and council decided to pass at this time.

Carter left meeting at 8:05pm

Rec Report

Director Holmstad updated the council. Breakfast with Santa served 164 citizens. 17 vendors participated in the vendor show at the auditorium. First roller skating party with be December 16th. Hoping to open the skating arena on December 26th, but if the weather does not get colder than date will have to be pushed back. Motion made to accept Amy Briesse resignation from the Recreation board and to appoint McKenzie LeTexier. M/S/P- Vaughn, Carpenter; 4:0 mc.

Library Report

Motion made to accept resignation of Kevin Oleary and Samantha Olfason on the Library board and to appoint MaryEllen Kirking and Kelly Vaughn to fill the seats. M/S/P-Beard, Carpenter; 4:0 mc.

PD Report

COP Osbold updated the council. Informed council on back the blue grant received in the amount of \$8,654. The grant is to be used for hiring and retention bonuses. Motion made to Pay each office \$1,442.33 in December of 2023 and \$1,442.33 in December of 2024. If no longer

employed then amount will be used to offer hiring bonus to fill position. M/S/P- Beard, Carpenter; roll call 4:0 mc.

Attorney Report

Fleming updated council on Swanson appeal period, next step would be to get asbestos report complete.

Administrative Reports

Liquor Licenses were presented. Motion to approve full liquor license for Sammy's Bar, Cedar Inn, Thompson Supper Club, and Restricted License for American Legion. M/S/P- Vaughn, Beard; 4:0 mc.

Fuel Bids were received from North Star Coop and Cavalier Tire & Fuel. Motion to accept lowest fuel bid from Cavalier Tire and Fuel with a .25 cent per gallon discount on unleaded and diesel fuels. M/S/P- Beard, Vaughn; 4:0 mc.

Auditor Krieg reminded council of special meeting on December 22nd at 12pm for year end transfers and bills and possible pool bid.

Krieg reminded council the January meeting will be Tuesday Jan 2nd due to the new year holiday.

Krieg presented quote from Ferguson waterworks for upgraded meter reading software and data storage. Motion made to approve quote from Ferguson Waterworks in the amount of \$3160.00 for upgrade meter system and data storage. M/S/P-Beard, Carpenter; 4:0 mc.

Mayor and Council Comments

Beard thanked city crew for working on alleys. Vaughn asked council to think about no scavenging at transfer station.

Adjournment

Motion to adjourn 9:23pm Beard

Approved By:

Lacey Hinkle, Mayor

Attested To:

Casey Krieg, City Auditor