

Cavalier City Council

January 2, 2024

7:00 PM

These minutes are preliminary and are considered unofficial until approved at the next Council meeting

Roll Call: Mayor Hinkle, council members Cluchie (joined at 7:04pm), Beard, Vaughn, Berry, Carpenter. Quorum declared.

Absent: Carter

Guests: Auditor Krieg, OM Walton, COP Osvold, Attorney Fleming, Recreation Director Aimee Homstad, Jason Pederson, Cindy Dubois, Noel Watson, Rachel Morrison, David Hartz, Robin Hartz, Jeremy Seng, Ron Storie, Ed Pavlish, Rick Kendal, Dedree Kendal, Brennan Thorlakson, Adam Koenig, Denise Papenfuss.

Amendments to the Agenda

No additions

Approve Minutes

Motion made to approve the regular meeting minutes from regular meeting December 5th, 2023, special meeting from December 22, 2023. M/S/P- Berry; Carpenter 4:0 mc.

Approve Bills & Financials

Motion made to approve the payment of all city and CMU bills and financials as submitted for December 2032. M/S/P- Vaughn, Beard; 4:0 mc.

DESIGNATE DEPOSITORIES (ND 21-04-13)

Motion to approve designation of all 4 bank depositories which include United Valley Bank, Citizens State Bank, Ramsey, and North Star Credit Union. M/S/P – Vaughn, Carpenter; 5:0, mc.

Gaming/Raffle/Special Event Permits

Motion made to approve gaming permit for Cavalier Tornado Booster Club. M/S/P- Cluchie, Vaughn; 5:0 mc

Motion to approve liquor license applications for Pine Shanty and Ugly's 2.0. M/S/P-Berry, Cluchie; 5:0 mc.

Motion to approve Gaming Site Authorization for Cavalier Hook & Ladder Society to be located at Ugly's 2.0. M/S/P-Vaughn, Beard; 5:0 mc.

Development

A public hearing for annexation of 06-0200010, 06-0200005, 06-1350005, 06-1350010, and 06-0110000 was held. No objection to annexation of the parcels was stated by the public. Motion for 1st reading of ordinance 2024-01 to annex in parcels 06-0200010, 06-0200005, 06-1350005, and 06-0110000. M/S/P- Berry, Vaughn; roll call 5:0 mc.

Motion to approve 2nd reading of ordinance 2023-05 for annexation of DOT parcel 06-4780010. M/S/F- Vaughn, Carpenter; roll call 2:3 mf. (Cluchie, Beard, Berry)

Abatement hearing for parcel 27-6970017 was held. Abatement is for disabled veterans tax credit refund. Motion to approve abatement for parcel 27-6970017 for 2022 property tax. M/S/P- Vaughn, Cluchie; roll call 5:0 mc.

Light Plant Update

Operations manager Walton updated the council on bids received. Walton working with engineers on bids. Acceptance or denial of bids will occur at a future meeting.

Pool

Krieg updated the council on the pool bid received. Working with engineers on bid to see if there is some cost savings that can occur. Acceptance or denial of bid will occur at a future meeting. Motion to approve AE2S invoice 91623 in the amount of \$14,250.00 coming from special projects. M/S/P- Carpenter, Cluchie; roll call 5:0 mc.

Rec Report

Recreation Director Homstad updated the council on skating arena, tumbling coming up in February. Motion to accept the resignation of Diana Laxdal from the Recreation Board. M/S/P- Vaughn, Carpenter; 5:0 mc. Motion to appoint Emily Koenig to the Recreation Board. M/S/P- Berry, Cluchie; 5:0 mc.

Library Report

Krieg updated the council. Christmas open house went well. The job opening for clerk has been sent to the chronicle. Two new board members are joining this month.

PD Report

CP Osvold updated the council on services numbers for the year. Working with two-man department now. Citizens should call dispatch to get ahold of a Cavalier Police Officer. Pembina County had gone to \$2.00 per hour for on call time for officers. Request was made to match the same amount for Cavalier City Police officers. Motion to pay City Officers \$2.00 per hour for on call time starting January 1st 2024. M/S/P- Berry, Carpenter; roll call 5:0 mc.

Attorney Report

Attorney Fleming updated the council on the timeline for Swanson gas station. No appeal was filed and the deadline to file has passed. Fleming will arrange asbestos inspection.

Administrative Reports

Walton presented the CMU budget for 2024. Recommendation is to raise base rate of garbage by \$2.00 a month and leave all other fees the same. Walton also recommended having MRES do a rate study. Motion to increase garbage base rate by \$2.00 a month effective January of 2024. Berry, Cluchie; roll call 5:0 mc. Motion to have MRES do a rate study in 2024. M/S/P- Beard, Vaughn; roll call 5:0 mc.

Krieg requested change in vacation maximum accrual allowed for City and CMU employees to match that of Pembina County. Motion to change maximum vacation accrual to Employees are strongly encouraged to take earned vacation during the benefit year of its accrual. Employees are allowed to accrue a maximum of 30 days (240 hours) vacation as of December 31st of each year. Throughout the year, employees are allowed to exceed 240 hours accrued, so long as the balance

is brought to 240 hours or less as of December 31st. Any hours in excess of 240 hours as of December 31st will be lost. Upon termination of employment, employees will be paid for vacation benefits that have accrued through the last day worked. M/S/P- Vaughn, Beard; roll call 5:0 mc.

Krieg present Farm lease with Bernhoft Farms. Motion made to continue farm lease with same conditions for 2024, 2025, 2026 with an increase in rent to \$110 per acre per year. M/S/P- Vaughn, Berry; 5:0 mc.

Krieg present example scavenging ordinance as requested by councilmen Vaughn at last meeting. Motion to add scavenging ordinance and do 1st reading at the February 5th 2024 meeting. Vaughn, Berry; 4:1 mc. (Cluchie)

Krieg requested the council to transfer \$801.00 to reserves for Marquee Sign. Motion to transfer \$801 sign revenue from general fund to reserves for Marquee sign. M/S/P- Vaughn, Cluchie; 5:0 mc.

Krieg has received several complaints about chemical smell and taste coming from North Border Enterprises. Krieg did drive over during one of the complaints and did smell and taste the chemicals that citizens have been complaining about. Krieg has advised citizens that they will need to call dispatch to get a Cavalier City Police Officer to come and observe the smell and taste. They will also need to file a formal complaint with the police officer. Discussion was had on how to handle the situation and decided best if citizens call dispatch to file complaint.

Mayor and Council Comments

Mayor updated the council that the Red River Community Housing Development was awarded \$1.7 million in HIF funding to construct an eight-unit apartment building in Cavalier.

Adjournment

Motion to adjourn 8:25pm Cluchie

Approved By:

Lacey Hinkle, Mayor

Attested To:

Casey Krieg, City Auditor