

# **Cavalier City Council**

**March 4, 2024**

**7:00 PM**

**Roll Call:** Mayor Hinkle, council members Vaughn, Carter, Carpenter, Beard, Berry

**Absent:** Cluchie

**Guests:** Auditor Krieg, OM Walton, COP Osvold, Attorney Fleming, Recreation Director Aimee Homstad, Library Director Marie Petry, David Hartz, Robin Hartz, Ron Storie, Jeremy Ratliff, Adam Koenig, Kyle Gagner, Caitlyn Hunter, Lisa Thorlakson, JoDee Dungan, Shari Johnson

**Amendments:** None

## **Approve Minutes**

Motion made to approve the regular meeting minutes from February 5, 2024. M/S/P- Vaughn, Beard; 5:0 mc.

## **Approve Bills & Financials**

Motion made to approve the payment of all City and CMU bills and financials as submitted for February 2024. M/S/P- Berry, Carpenter; 5:0 mc.

## **Gaming/Raffle/Special Event Permits**

Motion made to approve gaming permits for Cavalier Art's and Craft's, Faith in Action, and Cavalier School PTO M/S/P- Beard, Carter; 5:0 mc. Motion made to approve special event permit for Cavalier Motorcycle Ride-In. M/S/P- Berry, Carpenter; 5:0 mc.

## **Cavalier Motorcycle Ride-In Detour:**

Motion made to close local streets W 1<sup>st</sup> Ave N from Main to Elizabeth, W 1<sup>st</sup> Ave S Main to Dakota, Mountain St from W 2<sup>nd</sup> Ave s to Division, for Motorcycle Ride In and detouring truck traffic onto township roads pending Township approval. M/S/P- Berry, Beard; 5:0 mc

## **TEDx of Cavalier**

Jeremy Ratliff and Kyle Gagner presented funding request on behalf of TEDx of Cavalier. TEDx Cavalier will be hosting speakers that will focus on inspiring big ideas in our small towns with topics ranging from farming to small business to mental health. Motion made to give TEDx of Cavalier \$2,000 from growth fund for sponsorship of event to be held on May 16, 2024. M/S/P- Carter, Vaughn; 5:0 mc.

## **Cavalier 150<sup>th</sup>/ All Class Reunion**

JoDee Dungan presented request. The celebration will be held July 2025. Looking for funds to help support the event. Motion to give \$10,000 from the growth fund to the Cavalier 150<sup>th</sup>/ All Class Reunion for the 2025 celebration. M/S/P- Beard, Carpenter; 5:0 mc.

**Development**

Motion made to approve energy efficiency grant application for Birchwood Chevrolet. M/S/P- Beard, Carter; (Berry recused) 4:0 mc.

**Abatement Hearing**

Motion to approve application for abatement for 27-0960000 Mary Ellen Renwick homestead credit. RCV M/S/P- Berry, Carpenter; 5:0 mc.

**Pool Renovation:**

Invoice presented for AE2S for the pool renovation. Motion made to approve payment of AE2S invoice in the amount of \$2220.00 with funds coming from special projects. RCV M/S/P- Berry, Beard; 3:0 mc. Motion to approve change order #1 with decrease in the amount of \$1,077,053.00 RCV M/S/P- Beard, Vaughn; 5:0 mc. Motion to approve agreement between owner and contractor for construction contract stipulated price. RCV M/S/P- Berry, Beard; 5:0. Krieg updated council the pool project will have substantial completion by September 27, 2024, and this will meet grant requirements. The pool will not be open the summer of 2024.

**Rec Report**

Rec Director Homstad updated the council. Soup fundraisers for the pool have been going well and the last one will be held next Monday. Baseball and Softball signups are on Recdesk. 27 kids have signed up for chess league. Quote was presented to council for resurface of auditorium floor. Motion made to accept quote from Jeff Tollefson to refinish auditorium gym floor in the amount of \$3,100.00 with money coming from Recreation budget. M/S/P- Vaughn, Beard; 5:0 mc.

**Library Report**

Library Director Petry updated the council on the library for 2023. Petry presented new patron policy for the Library. Motion to approve new patron policy for the library as follows: non-residents of Pembina County can obtain a library card with a fee of \$20.00 annually. RCV M/S/P- Berry, Carpenter; 5.0 mc.

**PD Report**

COP Osvold updated council. Parking ordinance 9.1409 was discussed. Motion to erect signs stating resident parking only while school in session on the west side of East 2<sup>nd</sup> Ave between Main Street and Black Street per ordinance 9.1409. M/S/P- Vaughn, Carpenter; 5:0 mc.

**Attorney Report**

Attorney Fleming presented the council with an update. Letter was sent to Dale Swanson to have all personal items removed from the old gas station on Division by March 10<sup>th</sup>, 2024. Discussion was had on North Border Enterprises. Citation was issued to the business for violation of smoke and chemical smell. Owner has agreed to pretrial diversion agreement for one year. If there is an additional violation case will resume prosecution. Employee Policy 513.01 was presented. Motion to approve Employee Policy 513.01 Scavenging ( Scavenging, or searching for something useful in discarded material, is unprofessional, unsafe and reduces productivity. Therefore, The City of Cavalier, and Cavalier Municipal Utilities prohibits

scavenging for personal reasons at any location, which includes on the route or at the disposal location.) RCV M/S/P- Vaughn, Carpenter; 5:0 mc.

### **Administrative Reports**

Krieg updated the council on radar sign applications. Motion to approve AE2S invoice #92855 in the amount of \$838.00. M/S/P- Berry, Carpenter; 5:0 mc. Board of Equalization for 2024 hearing set for April 2<sup>nd</sup>, 2024 at 6:30pm with regular monthly meeting to follow. Krieg presented MRES Resolution. Motion to approve Missouri River Energy Services Resolution. RCV M/S/P- Vaughn, Carpenter; 5:0 mc.

Missouri River Energy Services (MRES): The City desires to appoint a new person to represent the city in matters relating to its membership in MRES, and the business with MRES. Council Member Vaughn introduced the following Resolution, and moved its adoption, and Council Member Carpenter seconded the motion to adopt: Resolution to Designate Authorized Representative for the City of Cavalier as a Member of Missouri Basin Municipal Power Agency d/b/a Missouri River Energy Services WHEREAS, the City of Cavalier, ND, has entered into the Agreement Establishing the Missouri Basin Municipal Power Agency, d/b/a Missouri River Energy Services (MRES), and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of MRES. NOW, THEREFORE, BE IT RESOLVED that Casey Krieg be and s/he is hereby designated and appointed as the representative of the City of Cavalier and is authorized to represent Cavalier's Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Barry Walton, is hereby designated and appointed, and authorized to represent the City with equal powers. Upon calling of the roll, the votes were as follows: Voting for adoption of the Resolution: Beard, Vaughn, Carter, Berry, and Carpenter. Voting against adoption of the Resolution: None. Whereupon the Mayor Lacey Hinkle declared the Resolution duly adopted on the 4th day of March 2024.

### **Mayor and Council Comments**

Mayor Hinkle updated council on City Government week the 1<sup>st</sup> week in April. The 3<sup>rd</sup> grade class will be visiting the City on April 3<sup>rd</sup>.

### **Adjournment**

Motion to adjourn 8:04pm Vaughn

**Approved By:**

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**Lacey Hinkle, Mayor**

**Attested To:**

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**Casey Krieg, City Auditor**