

Cavalier City Council

July 1, 2024

7:00 PM

Roll Call: Mayor Hinkle, council members Beard, Hunter, Vaughn, Koenig, Hay

Absent: Cluchie

Guests: Auditor Krieg, OM Walton, COP Osvold, Attorney Fleming, Recreation Director Holmstad, Library Director Petry, Robin Hartz, Xavier Prudhome

Amendments: Street closure for Levi Hope, Gaming for Pembina County Junior Leaders

Swearing In

New council members Andrew Hay, Caitlyn Hunter and Adam Koenig have all been sworn in and signed oath of office previous to the meeting.

Appointments

Motion to appoint Casey Krieg as Auditor and City Administrator. M/S/P- Beard, Vaughn 5:0 mc. Motion to appoint Fleming Dubois and Fleming as law office for the City of Cavalier. M/S/P- Vaughn, Beard 5:0 mc. Motion to appoint Jeff Osvold as Chief of Police. M/S/P- Hay, Beard; 5:0 mc. Motion to appoint Dr. Susan Thompson and the City Health Officer. M/S/P- Koenig, Hay; 5:0 mc. Motion to appoint Kelly Cluchie to Council President and Craig Vaughn to Council Vice President. M/S/P- Koenig, Beard; 5:0 mc. Motion to remove Mike Carpenter as signer on all City of Cavalier, CMU, and Cemetery account and add Kelly Cluchie. M/S/P- Vaughn, Koenig; 5:0 mc. Motion to appoint Representatives as presented. M/S/P- Vaughn, Hay; 5:0 mc. Library Board Rep: Hunter, Recreation Board Rep: Hay, Fire Department Rep: Beard Zoning Commission Rep: Vaughn, Chamber of Commerce Rep: Cluchie, Koenig, MRES Rep: Casey Krieg, MRES Alternate: Barry Walton. Motion to approve council committee assignments as presented. M/S/P- Koenig, Beard; 5:0 mc. Cemetery: Council, Street/Alley: Beard, Cluchie, Street Foreman, Finance/Budget: Council, Ordinances: Council, Police: Mayor, Koenig, Vaughn Public Utilities: Mayor, Cluchie, Koenig, Op. Manager, Personnel: Council, Claims: Hay, Hunter, Auditor, Public Buildings/Grounds: Beard, Vaughn, Mayor, Op. Manager Building Permits: Hunter, Hay, Auditor

Approve Minutes

Motion made to approve the regular meeting minutes from June 3, 2024, special meeting minutes June 19, 2024. M/S/P- Vaughn, Beard; 5:0 mc.

Approve Bills & Financials

Motion made to approve the payment of all city and CMU bills and financials as submitted for June 2024. M/S/P- Beard, Hay 5:0 mc.

Gaming/Raffle/Special Event Permits

Motion made to approve gaming permit for Pembina County 4-H Junior Leaders. Vaughn, Koenig; 5:0 mc. Motion made to approve street closure application for Eric Rogers with street

only closed till 12am on July 4th, and street closure for Levi's Hope. M/S/P- Vaughn, Hunter; 5:0 mc.

Pool

Auditor Krieg updated the council on progress at pool. Everything is going great and on time. Change order #2 was presented. Motion to approve change order #2 with a deduction of \$1710.00. M/S/P- Roll Call Vaughn, Hay; 5:0 mc. Motion to approve AE2S invoice #95581 in the amount of \$4,605.00. M/S/P- Roll Call Beard, Vaughn; 5:0 mc.

Public Works Building

OM Walton updated the council. Forms are set. Increased footing may not be required. Project is on track.

Developments

Krieg gave an update on 8-plex. Presented request for funds allocated to the project be released to pay for architect fees. Discussion was had and the council will stick with the requirement of investor commitment be fully established before release of funds. Motion made to approve Krieg housing grant application with verification to be provided by Walton of completion. M/S/P- Beard, Vaughn; 5:0 mc.

Rec Report

Director Holmstad updated the council. Motion to accept the resignation of Emily Koenig and appoint Miranda Scholler to the Recreation Board. M/S/P- Beard, Vaughn; 5:0 mc. Motion to advertise above ground pool for sale in the amount of \$1250.00 with pool to be sold after swim lessons completed for 2024. M/S/P- Vaughn, Koenig; 5:0 mc.

Library Report

Director Petry gave update. Summer reading program has 59 kids. Library circulation is up 50% E books are up by 25%.

PD Report

COP Osvold introduced newly hired officer Xavier Prudhomme. Reported ride-in went well. Discussed time of when fireworks can be lit off.

Attorney Report

Attorney Fleming advised the council that complaints of youth on electric scooters have been received. Currently to use the electric scooters one would need to be 14 years of age with a valid permit in order to drive on city streets. Was asked to bring suggestions to the council of possible ordinance by the Mayor and Auditor Krieg. Discussion was held. Motion for Attorney Fleming to draft ordinance for use of electric scooters in the City of Cavalier to include: Age of 10 years or older, no passengers allowed, under 18 must wear a helmet, max speed of 15 mph, must not drive down Division or Main Street (may cross), must follow standard rules of the road, must have headlight, tail light and brakes to drive at night, may not be driven on sidewalks, penalty of \$40 if not followed. M/S/P- Vaughn, Hay; 5:0 mc. Mayor asked Fleming to get with Krieg to draft fence ordinance that was approved at May meeting.

Administrative Reports

Auditor Krieg presented Art on Fire application from McKenzie LeTexier to paint fire hydrant in front of her home. Motion to approve Art on Fire application from McKenzie LeTexier to paint fire hydrant in front of her home. M/S/P- Vaughn, Hay; 5:0 mc. Walton presented quote to repair or replace damaged transfer station door. Motion to approve lowest quote once received for the replacement of transfer station door with funds coming from garbage fund. M/S/P- roll call Beard, Hunter; 5:0 mc. Krieg requested to allow city employees to have July 5th off and use vacation day. Add in paper was already placed for garbage services. Motion to close on July 5th with employees using vacation day. M/S/P- Vaughn, Hunter; 5:0 mc. Walton updated council that city would remove trees in alley up to Becker home, leaving a grass alley. Motion to Mutual Aid Agreement and resolution as presented with Minnesota Municipal Utilities Association. M/S/P-Beard, Vaughn; 5:0 mc. Krieg updated council she was notified airport received grants for crack sealing, part purchases, tractor purchase, and runway rehab. Preliminary budget hearing will be July 18th at 5pm. Final budget hearing date and time will be set at this meeting. Krieg will have list of equipment to be sold at the July 18th meeting.

Mayor and Council Comments

Beard thanked Berry, Carter, and Carpenter for their years of service. Vaughn also thanked Berry, Carter, and Carpenter for their years of service. Mayor thanked City crew for all their extra work getting ready for the ride-in.

Adjournment

Motion to adjourn 8:29 pm Vaughn

Approved By:

Lacey Hinkle, Mayor

Attested To:

Casey Krieg, City Auditor