

Energy Efficiency Grant Guidelines

Boosting energy efficiency for local businesses

APPLICATION MUST BE PRE-APPROVED

- A. Purpose
 - 1. To support small business in reducing their electric energy expense
 - 2. To help local businesses operate more energy efficiently
- B. Goals
 - 1. To positively impact the CMU through energy efficiency
 - 2. To assist businesses in reducing energy cost
- C. Overview
 - 1. Matching grant of up to \$1,000, but no more than 50% of the cost of the project
 - i. The match cannot come from another grant
 - ii. This grant will be paid on the remaining balance after other applicable grants
 - 2. Cavalier city council determines grant awardees by a majority vote
 - 3. Applicants must have a valid ND sales and use tax permit, if applicable
 - 4. Applicants must be the commercial property owners
 - 5. Proof of property ownership or lease terms may be required in order to process the grant application
 - 6. Disbursement of grant award will occur after the approved project is completed and all applicable receipts are submitted
 - 7. All receipts must be submitted within one (1) year of the application being approved
 - 8. Approved updates must be maintained for at least one (1) year or the grant dollars may be recalled
 - 9. A business and/or property owner can receive the grant once every three (3) years with a maximum lifetime award of \$2,000
 - i. If the property or business is sold or rented, the new proprietor is fully eligible for the grant with the lifetime award being reset
 - 10. **Work shall not commence prior to application approval**
 - 11. Purchases must be made in Cavalier unless prior authorization is received
 - 12. Projects must be an energy efficiency retrofit or upgrade to a business located in Cavalier
 - 13. Projects need to have a combined payback period of 10 years or less for the total cost of the project
 - 14. Projects must save energy and the city reserves the right to review all energy savings calculations
 - 15. Sales tax dollars are not reimbursable
- D. Eligible purchases include but are not limited to
 - 1. Installation of insulation
 - 2. Installation of efficient lighting
 - 3. Heating, venting, and air conditioning (HVAC) upgrades
 - 4. Weather sealing
 - 5. Replacement of windows and doors